



Summary Report of Professional Activities

Renewal of Teacher, Special Services, Principal, Administrator, Director of Special Education & Adult Basic Education Authorization

This form is required for individuals renewing a Professional License in one of the aforementioned areas or for the Adult Basic Education Authorization.

Applicant's Name

Social Security Number

Provide information that is no older than 5 years for all professional renewal activities including the:

Professional Activity Associated To Standard:

Need More Information on Performance Based Standards? Click here

1 Knowledge of Literacy / 2 Knowledge of Mathematics / 3 Knowledge of Standards and Assessment / 4 Knowledge of Content / 5 Knowledge of Classroom & Instructional Management / 6 Knowledge of Individualization of Instruction / 7 Knowledge of Technology / 8 Democracy, Educational Governance & Careers in Teaching

Activity Category



Enter one from the above selection and one from the selection below into the corresponding fields here.

A IN-SERVICE -District/BOCES, non-public school / B College/University Credit / C Educational Travel / D Involvement in Program Reform / E Ongoing Professional Development / F Training/Internship Experience

Table with 4 main columns: Title of Activity, Activity Provider/Sponsor, Date(s), and Hours. Hours is subdivided into Contact and Semester. Includes instructions for each column.

By signing below, I am attesting that this document is a true reflection of my Professional Development necessary for re-licensure and is not older than 5 years. In addition to completing this form, I will also include all backup documentation into my application upload. I understand that I will keep all backup documentation summarized on this report for a minimum of two years in case of an audit by CDE. I understand that any false information contained in this report, or failing to provide all backup documentation will be grounds for licensure denial, suspension, revocation or annulment.

Date

Applicant's Signature

Adobe e-signatures accepted. Click here for help with Adobe e-signatures. If you are unable to sign with an Adobe signature containing your legal name, print and sign by hand. You will then need to scan and upload the completed form into your application.

Important Instructions on How to Use This form With the Online Application

- You should be using the latest version of Adobe Reader...
Mac users, it is especially important that your computer is using Adobe Reader for Macs...
If you need additional space, complete additional forms...
After you have completed this form you must save it to a file location...
After you have saved this completed form to a file location on your computer...